

GIFT AID DECLARATION



full name

address

postcode

PLEASE NOTE

Once completed, please return to the church office.

Only one person should complete this form.

Please ensure that you include your postcode.

I want St Luke's Church to treat as Gift Aid donations: (please tick one)

- all donations I have made in the last four years, and all donations I make from and including the date of this declaration until further notice
- all donations I have made since [] and all donations I make from and including the date of this declaration until further notice
- the donation of £ [] I made on []

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year (6 April-5 April) it is my responsibility to pay any difference.

signed

date

dd / mm / yyyy

Please notify the church office if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains.

giftaid it

NOTES

The church must be able to prove that the donation on which it is reclaiming tax came from you. This is most clear if the donation is made by cheque or standing order. If you wish to give using cash please make sure the gift is in an envelope and that your name and postcode are included.

If you pay tax above the basic rate you can claim the difference between the rate you pay and basic rate on your donation.

Do this either through your Self Assessment tax return or ask HMRC to amend your tax code.

If you are unsure as to whether your donation qualifies for tax relief, please check with the office.